

10/3/11

## Highlighted Opportunities

**Fisker Automotive, Inc.** American premium plug-in hybrid electric vehicle manufacturer with a vision to create environmentally conscious vehicles with Style, Passion and Performance.

**DE DOL JOB LINK ID Number** 88502

### **IT ANALYST**

**Job Duties:** Provide staff and users with assistance solving computer related problems. \* Test, maintain, and monitor computer programs and systems, including coordination the installation of computer programs and systems. \* Use Client/Server applications, multimedia and Internet technology. \* Confer with clients regarding the nature of the information processing or computation needs a computer program is to address. \* Coordinate and link the computer systems within and organization to increase compatibility and so information can be shared. \* Consult with management to ensure agreement on system principles. \* Interview or survey workers, observe job performance and/or perform the job in order to determine what information is processed and how it is processed. \* Determine computer software or hardware needed to set up or alter system. \* Train staff and users to work with computer systems and programs. \* Analyze information processing or computation needs and plan and design computer systems, using techniques such as structured analysis, data modeling and information engineering. \* Assess the usefulness of pre-developed application packages and adapt them to a user environment. \* Define the goals of the system and devise flow charts and diagrams describing logical operational steps of programs. \* Develop, document and revise system design procedures, test procedures, and quality standards. \* Review and analyze computer printouts and performance indicators to locate code problems, and correct errors by correcting codes. \* Recommend new equipment or software packages. \* Read manuals, periodicals, and technical reports to learn how to develop programs that meet staff and user requirements. \* Supervise computer programmers or other systems analysts or serve as project leaders for particular systems projects. \* Utilize the computer in the analysis and solution of business problems such as development of integrated production and inventory control and cost analysis systems. \* Prepare cost-benefit and return-on-investment analyses to aid in decisions on system implementation. \* Specify inputs accessed by the system and plan the distribution and use of the results. \* Support a wide range of applications. \* Provide desktop support for the entire enterprise, both local and remote.

**Specific Skill Requirements and Essential Job Functions:** Bachelor's degree in Computer Science or a related Field with four (4) years of prior information Technology experience required. Candidates with an equivalent combination of education & experience will be considered. \* Must have strong communication skills, both written and verbal. \* Experience maintaining strong attention to detail in high-pressure situations. \* Solid understanding of business practices with fundamental understanding of project management methodology. \* Requires excellent hands-on IT skills and knowledge.

**Contact Name** Jim Tribbitt

**Contact Title** E & T Administrator

**Company Name** Fisker Automotive, Inc.

**Company Address** Hudson State Service Center 501 Ogletown Road, Newark, DE 19711

(302) 283-7583

<http://www.fiskerautomotive.com>

**How to Apply For This Position** Email resume to: Mr. Jim Tribbitt at [Jim.Tribbitt@state.de.us](mailto:Jim.Tribbitt@state.de.us)

Employers may not consider you if methods other than those listed are used.

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<b>JOB RE-POSTING</b>  <b>Dentsply Caulk</b>		<b>#30599-11</b>  <b>(old posting # 30157)</b>	
Position Title: <b>Chemical Operator I</b>	Posting Date: 09/26/2011	Expiration Date: 10/03/2011	
Hourly PG: <b>47</b>	Department: <b>Restorative Compounding</b>	Location: <b>Lakeview</b>	
Hours: <b>3:00 p.m. – 11:30p.m.</b> <b>*Overtime Required</b>	Supervisor: <b>Phil Staley</b>	Phone Extension: <b>57142</b>	

**To apply, please go to:**

<http://recruiter.kenexa.com/dentsply/cc/Home.ss?ccid=1sn5RRaP6Ig%3D>

For new candidates, please use the following information

Username: dentsply

Password: employee

You will then create your own profile.

#### **Summary:**

Under direct supervision, the associate will perform a broad variety of manufacturing assignments/tasks related to operating a variety of manufacturing mixing equipment.

The associate is accountable to ensure that all finished products conform to specified requirements and that finished products which do not conform to requirements are prevented from being used or delivered.

**Essential Duties and Responsibilities:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Responsible for closely following batch formulas used in the production of a variety of products. Responsibilities include: properly setting up equipment, weighing out various liquid and powder raw materials (may include converting US weights to METRIC weights), loading mixing equipment with liquids and powders, monitoring process controls and making adjustments and minor repairs to machines as necessary.
- Monitors process and/or loading, unloading, cleaning or setting up of equipment.
- Processes work orders on time and efficiently according to set standards.
- Weighs raw materials, final products, etc.
- Uses statistical process control, including automated data acquisition devices, to monitor quality.
- Maintains cleanliness of equipment and work area. Participates in department 5S program.
- Counts and records production units and labor hours.
- Meet and exceed all quality standards set forth for the department and division. Accurately and neatly documents all quality documents.
- Associate will be innovative, knowledgeable and intensely committed to ensure that every product and service we supply conforms to FDA and Quality System Regulations as well as ISO 13485/MDD Standards.

#### **Education and Experience:**

High school diploma or graduate equivalency diploma (GED) required. Preferred completion of trade school training with concentration in chemistry and/or science and/or a minimum of six (6) months production experience; or equivalent combination of experience and education will be considered.

**Job Knowledge, Skills and Abilities:**

Ability to read and interpret documents such as safety rules, standard operating and maintenance instructions, and procedure manuals.

Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, metric measurement and decimals. Ability to use a calculator, convert weights from US standards to METRIC standards and use of Statistical Processes is required.

Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Associate may be cross-trained to perform other duties within the department as needed.

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<b>JOB POSTING</b>		<b>#30637-11</b>	
<b>Dentsply Caulk</b>			
Position Title: <b>Material Handler II</b>	Posting Date: 09/30/2011	Expiration Date: 10/7/2011	
Hourly PG: <b>47</b>	Department: <b>Distribution</b>	Location: <b>All Sites</b>	
Hours: <b>8:30 a.m. – 5:00 p.m.</b> <b>*Overtime Required</b>	Supervisor: <b>Harvey Short</b>	Phone Extension: <b>57313</b>	

**To apply, please go to:**

<http://recruiter.kenexa.com/dentsply/cc/Home.ss?ccid=1sn5RRaP6Ig%3D>

For new candidates, please use the following information

Username: dentsply

Password: employee

You will then create your own profile.

**Summary:**

Can perform all functions and can accept all responsibilities as listed under the summary sections of Distributions I.

Complete knowledge of office and administrative duties relating to domestic shipments as performed.

A broad knowledge of DENTSPLY Caulks computer system with specific knowledge of the shipping functions.

Associate is accountable to ensure that all finished products conform to specified requirements and that finished products which do not conform to requirements are prevented from being used or delivered.

**Essential Duties and Responsibilities:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Unpacks and examines incoming shipments, rejects damaged items, records shortages, and corresponds with shipper to rectify damages and shortages.
- Routes items to departments.
- Maintains inventory of shipping materials and supplies.
- Operates tier lift truck or uses hand truck to move, convey or hoist shipments from shipping and receiving platform to storage or work area.
- Unload, inspect and sort freight by lot numbers.
- Separates quarantine items from remaining stock.
- Fills requisitions.
- Verifies and signs for incoming material receipts.
- Operate company truck for deliveries within 5-mile radius of main plant.
- Knowledge of packing materials and requirements, as well as an understanding of shipping documents.
- Transport packaging of orders of various sizes, weights and quantities and segregation for pickup.
- Assist in loading trucks while verifying the shipment is completed in accordance with the Bill of Lading and methods of shipping, including piece count.
- Verify product received from production/warehouse is consistent with the accompanying paperwork with regards to item number, lot number, quantity, etc.
- Able to run machinery in shipping and the warehouse inclusive of powered industrial trucks, stretch wrap machine, floor scale and dunnage machine.
- Ability to prioritize work schedule based on the daily/hourly requirements.
- Maintains a clean, neat and safe workplace.
- Flexible hours based on department needs.
- Pack products in appropriate containers for safe transit to both domestic and international customers. Ensure packing requirements of consignee are met inclusive of governmental regulations.
- Figure gross, net and tare weights as well as cubic feet.
- Label containers in compliance with customer requirements and governmental regulations.
- Cycle counting and computer entry.
- Knowledge of and ability to apply shipping regulations from DOT, IATA, and IOMA concerning packages containing hazardous materials. Must be proficient at packing, labeling/markings, as well as document requirements.

**Education and Experience:**

High school diploma or general education degree (GED) required. Distribution I and/or a minimum of two (2) years experience in a manufacturing or distribution environment required. Equivalent combination of education & experience will be considered.

**Job Knowledge, Skills and Abilities:**

- Ability to convert between the Metric System and U.S. Customary System.
- Must be able to read and follow typed and handwritten instructions.
- Must be able to use moving equipment such as hand truck, hydraulic jack, power jack, forklift, etc.
- Must have valid driver's license for transporting materials and supplies by truck between West Milford, Shipping and the Warehouses, when needed.
- Attention to detail and ability to accurately count.
- Legible handwriting.
- Ability to read and comprehend simple instructions, short correspondence, safety rules, operating and maintenance instructions, procedure manuals and memos.
- Ability to write simple correspondence and to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

- Ability to add, subtract, multiply and divide in all units of measures, using whole numbers, common fractions, decimals and metric measurements.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Basic computer skills with Microsoft Office products preferred.
- Ability to speak effectively before groups and employees in the organization.
- Ability to add, subtract, multiply and divide in all units of measure using whole numbers, common fractions, metric measurement and decimals.

**Don't forget to check these important sites for opportunities:**

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountytde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

**The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date**.**

Job title: Unemployment Insurance Quality Control Auditor

Opening date: 9/21/2011

**Final filing date: Oct 4 2011 11:5**

Recruitment number: 091911-MBAZ05-600600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091911&R2=MBAZ05&R3=600600>

Job title: Administrative Specialist II

Opening date: 9/29/2011

**Final filing date: Oct 5 2011 11:5**

Recruitment number: 092811-MAAA02-370100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MAAA02&R3=370100>

Job title: Social Services Technician

Opening date: 9/29/2011

**Final filing date: Oct 5 2011 11:5**

Recruitment number: 092711-MDDZ56-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092711&R2=MDDZ56&R3=350500>

Job title: Social Service Specialist II

Opening date: 9/29/2011

Final filing date: Oct 5 2011 11:5  
Recruitment number: 092711-MDD002-380600  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092711&R2=MDD002&R3=380600>

Job title: Cook  
Opening date: 9/29/2011  
Final filing date: Oct 5 2011 11:5  
Recruitment number: 092611-MCBA01-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092611&R2=MCBA01&R3=351400>

Job title: Social Service Specialist I  
Opening date: 10/1/2011  
Final filing date: Oct 7 2011 11:5  
Recruitment number: 092911-MDD001-351200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092911&R2=MDD001&R3=351200>

Job title: Correctional Records Specialist  
Opening date: 10/1/2011  
Final filing date: Oct 7 2011 11:5  
Recruitment number: 092911-MAAC02-380100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092911&R2=MAAC02&R3=380100>

Job title: Administrative Specialist II  
Opening date: 10/1/2011  
Final filing date: Oct 7 2011 11:5  
Recruitment number: 092911-MAAA02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092911&R2=MAAA02&R3=350500>

Job title: Management Analyst II  
Opening date: 9/30/2011  
Final filing date: Oct 6 2011 11:5  
Recruitment number: 092811-MFDB02-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MFDB02&R3=351400>

Job title: Principal Planner  
Opening date: 10/1/2011  
Final filing date: Oct 14 2011 11:5  
Recruitment number: 091511-MFEA07-100200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MFEA07&R3=100200>

Job title: Engineering/Planning/Surveying Technician IV  
Opening date: 10/2/2011  
Final filing date: Oct 15 2011 11:5  
Recruitment number: 093011-MFBA04-400300  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MFBA04&R3=400300>

Job title: Psychologist Supervisor  
Opening date: 9/30/2011  
Final filing date: Oct 19 2011 11:5  
Recruitment number: 092811-MDIA02-370400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDIA02&R3=370400>

Job title: Nursing Director

Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5

Recruitment number: 041311-MDGB08-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I

Opening date: 10/1/2011

Final filing date: Oct 31 2011 11:5

Recruitment number: 100111-MCCH01-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=100111&R2=MCCH01&R3=380100>

Job title: Correctional Officer

Opening date: 10/1/2011

Final filing date: Oct 31 2011 11:5

Recruitment number: 100111-MBDB01-380400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=100111&R2=MBDB01&R3=380400>

Job title: Public Health Administrator II

Opening date: 5/21/2011

Final filing date: Nov 17 2011 11:5

Recruitment number: 051911-MDDL03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500>

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 052411-MDEA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II

Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5

Recruitment number: 070611-MDGB02-380200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5

Recruitment number: 080111-MDGB05-200900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III

Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5

Recruitment number: 072011-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician

Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5

Recruitment number: 080411-MDEB02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5

Recruitment number: 080311-MDBZ12-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II



Opening date: 8/17/2011  
Final filing date: Feb 13 2012 11:5  
Recruitment number: 081211-MDAB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB01-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB04-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB01-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB01-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB01-351400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Compliance Nurse  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5  
Recruitment number: 081911-MDGZ02-350900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Compliance Nurse  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5  
Recruitment number: 081911-MDGZ02-350900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Certified Nursing Assistant  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5

Recruitment number: 081911-MDCD02-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400>

Job title: Family Service Specialist

Opening date: 9/2/2011

Final filing date: Feb 28 2012 11:5

Recruitment number: 083111-MDDQ01-370600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600>

Job title: Registered Nurse III

Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5

Recruitment number: 092811-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5

Recruitment number: 092811-MDGB04-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600>

Job title: Assistant Nursing Director

Opening date: 10/1/2011

Final filing date: Mar 28 2012 11:5

Recruitment number: 092811-MDGB06-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400>

## **See Below for Opportunities Recently Posted in the Cape Gazette**

[Activity Assistant](#) - Cadbury at Lewes

[Assistant Billing Manager](#) - Mid-Atlantic Family Practice

[Caregivers](#) - Home Instead Senior Care

[Carpenter](#) - Accord Restoration

[Certified Technicians](#) - Lewes Auto Mall

[CNA](#) - Cadia Rehabilitation-Renaissance

[Customer Service Representative](#) - Tanger Mall

[Dental Assistant](#) - Practice in Dagsboro

[Echo, Vascular Technologists](#) - Cardiovascular Consultants

[Field Data Collector](#) - Mueller Services

[Food Service - Diet Aide, Porter](#) - Harbor Healthcare

[Job Opportunities](#) - Sussex Family YMCA

[Job Opportunities](#) - The Peninsula

[Line Cooks, Sous Chefs](#) - The Pickled Pig Pub

[Loan Support Clerk](#) - Community Bank

[Medical Assistant or CNA](#) - Mid-Atlantic Family Practice

[Real Estate Sales](#) - Coldwell Banker

[Registration Office/Bookkeeper](#) - Holly Lake Campsites

[RN/LPN, Bi Lingual Medical Assistant](#) - Pediatric Office

[Sales](#) - Bath, Kitchen & Tile Supply

[Sales](#) - Beach Life

[Sales](#) - Carltons

[Sales Executives](#) - Coastal Style Magazine

[Sales/Customer Service](#) - Harvard Business Services

[Senior Accountant](#) - The Knowland Group

[Shift Leaders](#) - Dunkin' Donuts in Millsboro, Long Neck

[Shift Leaders](#) - Dunkin' Donuts in Rehoboth

[Shift Supervisor RN](#) - Harrison Senior Living of Georgetown

[Stylist](#) - Vivian's Style

[Volunteers](#) - Compassionate Care Hospice

## **Please See Below for Jobs Recently Posted in the Dover Post**

**MECHANIC** Exp. Nec. Working on skid loaders, tractors and trucks, service, welding knowledge, equip. repair. Must have own tools. Please Call 302-659-3130 or [sales@whrlandscape.com](mailto:sales@whrlandscape.com) To Submit Resume

**Drivers: Regional & OTR.**, Start up to \$.41/mi + Excellent Benefits. 401K + Bonuses. Miles & Guaranteed Hometime! CDL-A 6mos. exp. (888) 219-8043

**INSURANCE SALES** Parris Patten Insurance offers the ambitious individual an opportunity to earn substantial income. Are you looking for financial freedom? Are you a licensed P&C agent and want to make top commissions? We are a Premier Service Agency that offers a top notch training program for qualified candidates. If you want a career with opportunities for advancement Email your cover letter and resume to: [parris.patten@allstate.com](mailto:parris.patten@allstate.com) Or fax 302-698-9496 immediately!

**montessori school**, Looking for an after school Asst. Teacher. If you energetic, reliable, and loving. Please call (302)239-2917 Hockessin

**DRIVERS: DRS, LLC** is now accepting applications for driver trainees!! 16-day company sponsored CDL training now available! No experience or credit required. 1-800-991-7531 [www.CDLTrainingnow.com](http://www.CDLTrainingnow.com)

**General Manager** Now accepting resumes for the position of General Manager. Must have hotel management experience. Responsible for maintaining and controlling costs in all areas of 81 room hotel. Two years hotel management experience is a plus. Mail all resumes to Karen Alworth Director of Operations 4623 Doc Walker Rd Parker, PA 16049 or [alworthk@gmail.com](mailto:alworthk@gmail.com). No resumes will be accepted at the hotel. Job is located in Seaford, DE. Holiday Inn Express.

**Marketing/Legal** Small, nonprofit organization looking for volunteers skilled in marketing and/or legal. Job is located in Dover, DE. Brain Injury Association of Delaware Interested applicants contact Call or email Esther Curtis at 302-346-2083 or director@biade.org [www.biade.org](http://www.biade.org)

**C.N.A's** Welcome To Westminster Village. Every Other Week-End ONLY, We are seeking qualified Certified Nursing Assistants who want to make a guarantee to our week-ends. Are you dependable? Are you serious about a week-end job? You must be able to accept an EOW assignment and be committed! Please ONLY those who qualify and are able to make a serious commitment should apply. Westminster Village 1175 McKee Rd Dover, DE 19904 EOE

**Administrative Assistant, Financial company located in Kent County** seeks full-time employee who has positive energetic attitude, professional appearance, and excellent communication, computer, and organizational skills. Responsible for client care, data entry, and office organization. Must pass background check. Experience not necessary. Salary range \$11-\$14 per hour. Please call (302) 382-2727 to schedule interview.

**Vivian's Style & Spa** Is looking for a motivated stylist to join our "family". We offer: \*Vacation Pay \*Retirement \*Advanced Education inside and outside of salon \*Sign On Bonus Please e-mail or stop by with your resume. [viviansstyle@comcast.net](mailto:viviansstyle@comcast.net) 337339 Marsh Rd. Lewes, De.


**JANITORIAL HOUSEKEEPER & FLOOR PERSONNEL** part time evening positions available. Criminal backgrounds check.. Pay rate \$8.00/hr Job is located in Dover, DE. Please call **302-734-3403**

Sussex County Habitat for Humanity ReStore, **PT driver & customer service Rep.** 15-20 hrs a week. Verifiable spotless driver record, customers service skills & ability to lift 50 lbs. Must pass background check. Apply at 107 Depot St. Georgetown, DE. 19947 Wed.-Sat. between 10am - 2pm or [emailrestore@sussexcountyhabitat.org](mailto:emailrestore@sussexcountyhabitat.org). **SCHFH is an Equal Opportunity Employer.**

**Experienced Automotive Technician, Full benefits available. Call Gary at Firestone (302) 734-5941 Dover**

**Housekeeper Full Time.**, Live Out. M-F. Non-Smoker Job is located in Middletown, DE. Private Home Responsibilities Include: Vacuum, mop, dust, laundry, make beds, Clean kitchens, Bathrooms and other household duties. Must be legal US resident, have verifiable references and a clean background check. Interested applicants contact Send resumes to: 222 carter Drive Suite 201 Middletown, DE 19709 or fax to 302-861-3339

**Please See Below for Jobs Recently posted on CareerBuilder.com**

<a href="#">Job Title / Description</a> ( <a href="#">show titles only</a> )	<a href="#">Company</a>	<a href="#">Location</a> ( <a href="#">Distance</a> )	<a href="#">Posted</a>
<a href="#">Data Collection Analyst - Newark, DE</a> - <a href="#">View similar jobs</a> Job type: Contractor   Pay: \$22.00/hour We are currently looking for a few Data Collection Analysts for a contract position in Newark, DE Duration: 3 month Schedule: Monday - Friday Daytime Pay... <a href="#">View full job description</a> <a href="#">Save to MyCareerBuilder</a> <a href="#">Email to a friend</a>	 <a href="#">The Mergis Group</a>	DE - Newark (29 miles)	Today
<a href="#">Trainer</a> - <a href="#">View similar jobs</a> Job type: Part-Time	<b>Prevent Child Abuse Delaware</b>	DE - Wilmington	Today

Part time/hourly position to provide training for a Wilmington based human service organization. Primarily evenings and weekends. Training to be...

(30 miles)

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)  
[Customer Service Representative](#) - [View similar jobs](#)

Job type: Full-Time

Looking for an exciting sales career that lets you capitalize on your customer service, marketing, retail, banking, finance or insurance background,...

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[Customer Service Representative](#) - [View similar jobs](#)

Job type: Full-Time

Looking for an exciting sales career that lets you capitalize on your customer service, marketing, retail, banking, finance or insurance background,...

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### [Personified Insurance and Sales Jobs](#)

DE - Dover (Nearby) Today

### CSI Processing

DE - Dover (Nearby) Today

[Macy's Christiana, Newark, DE: Holiday Retail Sales Associate](#) - [View similar jobs](#) [Macy's jobs](#)

Job type: Contractor

Macy's Overview: As a Holiday Retail Sales Associate, you will be an integral part of bringing the magic of Macy's to life during the fast-paced...

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[Sr. Data Management Analyst \(SAS Programmer\)](#) - [View similar jobs](#)

Job type: Full-Time

At Sallie Mae, a NYSE-traded Fortune 500 company, you will help open the minds of millions with one of the 10 largest U.S. diversified financial...

DE - Newark (27 miles) Today

### Sallie Mae

DE - Newark (29 miles) Today

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[daycare Teacher/Assistant Teacher](#) - [View similar jobs](#)

Job type: Full-Time/Part-Time

Are you an Early Childhood Educator who enjoys providing a stimulating environment and educational program for young children? We are recruiting for a...

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[Process Engineer](#) - [View similar jobs](#)

Job type: Full-Time

Headquartered in the U.S., INVISTA is one of the world's largest integrated producers of polymers and fibers, primarily for nylon, spandex, and...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)  
[ophthalmic technician](#) - [View similar jobs](#)

Job type: Full-Time | Pay: (\$14.00) - \$22.00/hour

full time ophthalmology technician . Hours 8-5 Mon-Fri no evenings or weekends. Minimum 2-3 years of ophthalmology/ optometry experience. Must be...

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[Sr. Project Manager ---- Web / Internet / Ecommerce project](#) - [View similar jobs](#)

Job type: Full-Time

\*\*\*\*\* Sr. Project Manager ---- Web / Internet /

### Kiddie International Academy

DE - Newark (27 miles) Today

### Invista

DE - Wilmington (30 miles) Today

### Brandywine Eye Center P.A.

DE - Newark (27 miles) Today



### [Collabera Inc.](#)

DE - Wilmington (30 miles) Today

Ecommerce Project \*\*\*\*\*One of our Fortune 100 Financial  
clien...

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[Apparel Manufacturing Sales Representative](#) - [View similar jobs](#)

 [CyberCoders](#)

Job type: Full-Time

This position is open as of 10/3/2011.Apparel Manufacturing Sales  
RepresentativeWe have an outstanding career opportunity for an Apparel  
Manufacturing...

DE - Dover  
(Nearby) Today

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Director of Home Health Services - Home Healthcare Director](#) - [View similar jobs](#)

 [CyberCoders](#)

Job type: Full-Time

This position is open as of 10/3/2011.Director of Home Health Services -  
Home Healthcare Director, Home healthcare, Branch DirectorDirector of  
Home...

DE - Milford  
(12 miles) Today

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Estimator - Construction - Excavation - Landfill](#) - [View similar jobs](#)

 [CyberCoders](#)

Job type: Full-Time

This position is open as of 10/3/2011.Estimator - Construction - Excavation -  
LandfillSenior Estimator - Construction - Civil - Highways -...

DE -  
Wilmington Today  
(30 miles)

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## See Below for Jobs Recently Posted on Idealist.org

### [AmeriCorps Family Services](#) - Job

Posted by:

[Sussex County Habitat for Humanity](#)

Location:

Georgetown, Delaware, United States

Description:

Sussex County Habitat for Humanity FAMILY SERVICES AmeriCorps Position Description Organization: Works under the  
direction of the Family Services Coordinator with the Programs Manager serving as site supervisor. Qualifications: Experience:  
Prior Habitat for ...

Published on:

September 29, 2011, 6:32 PM

Last updated:

September 29, 2011

### [Cafe Program Coordinator](#) - Job

Posted by:

[Joseph's House of Camden](#)

Location:

Camden, New Jersey, United States

Description:

Joseph's House of Camden, LLC is looking for Cafe Program Coordinators to be responsible for providing a hospitable environment for homeless women and men in downtown Camden and vicinity. The Program Coordinator will be responsible for the operations of the Cafe, includ...

Published on:

September 30, 2011, 2:26 PM

Last updated:

September 30, 2011

### **Assistant Program Coordinator - Job**

Posted by:

[Joseph's House of Camden](#)

Location:

Camden, New Jersey, United States

Description:

Joseph's House of Camden, LLC is looking for Assistant Program Coordinators to be responsible for providing a hospitable environment for homeless women and men in downtown Camden and vicinity. The Assistant Program Coordinator will be responsible for the operations of t...

Published on:

September 30, 2011, 2:20 PM

Last updated:

September 30, 2011

### **Safety Monitor - Job**

Posted by:

[Joseph's House of Camden](#)

Location:

Camden, New Jersey, United States

Description:

Joseph's House of Camden, LLC is looking for Cafe Safety Monitors to be responsible for providing a hospitable environment for homeless women and men in downtown Camden and vicinity. The Safety Monitor will greet each guest at the door and be responsible for keeping a l...

Published on:

September 30, 2011, 2:10 PM

Last updated:

September 30, 2011

### **Greeter - Job**

Posted by:

[Joseph's House of Camden](#)

Location:

Camden, New Jersey, United States

Description:

Joseph's House of Camden, LLC is looking for Cafe Greeters to be responsible for providing a hospitable environment for homeless women and men in downtown Camden and vicinity. The primary function of the Greeter is to engage, interact, and work with guests toward foste...

Published on:

September 30, 2011, 2:01 PM

Last updated:

September 30, 2011

### **Math Adjunct Faculty - Job**

Posted by:

[Urban Teacher Center](#)

Location:

Baltimore, Maryland, United States

Description:

Adjunct Faculty Urban Teacher Center (UTC) is a four-year teacher preparation program that includes a one-year residency. As part of the teacher preparation program, the UTC partners with Lesley University for the conferral of a Master's degree in Education (M.Ed.) to ...

Published on:

October 3, 2011, 2:31 PM

Last updated:

October 3, 2011

### **Development Coordinator - Baltimore, MD - Job**

Posted by:

[Best Buddies International Inc.](#)

Location:

Baltimore, Maryland, United States

Description:



Best Buddies is a nonprofit 501(c)(3) organization dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment and leadership development for people with intellectual and developmental disabilities (...)

Published on:

September 30, 2011, 9:49 PM

Last updated:

September 30, 2011

### **Director of Immigrant Legal Services Technical Unit - Job**

Posted by:

[World Relief - Baltimore, MD](#)

Location:

Baltimore, Maryland, United States

Description:

General Functions: Provide leadership and strategic directions to growing immigrant legal services technical unit in home office and immigrant legal services programs in World Relief field offices and church partner programs. Help technical unit and field offices effe...

Published on:

September 30, 2011, 4:51 PM

Last updated:

September 30, 2011

### **Accountant - Job**

Posted by:

[St. Vincent de Paul of Baltimore](#)

Location:

Baltimore, Maryland, United States

Description:

St. Vincent de Paul of Baltimore, a leading community services organization in the Baltimore region with \$17 million in annual revenue, has an immediate opening for a full time staff accountant. This position is responsible for the direct accounting functions for the or...

Published on:

September 29, 2011, 5:37 PM

Last updated:

September 29, 2011

### **Management Reporting Analyst - Job**

Posted by:

[Maryland Food Bank](#)

Location:

Baltimore, Maryland, United States

Description:

The Management Reporting Analyst (MRA) is responsible for developing and maintaining financial and operational reporting metrics, including the annual budget. These metrics are utilized by internal and external parties; maintaining them at a high level of consistency an...

Published on:

September 28, 2011, 8:13 PM

Last updated:

September 28, 2011

[\*\*Executive Director - Job\*\*](#)

Posted by:

[Historic Charles Street Association](#)

Location:

Baltimore, Maryland, United States

Description:

Historic Charles Street Association Executive Director-Job Description (Posted September 2011) To creatively use your talents to make Charles Street more vibrant and to add demonstrated value to existing and new members of the HCSA. Salary \$20 an hour for a 25 hour ...

Published on:

September 27, 2011, 8:00 PM

Last updated:

September 27, 2011

[\*\*Community Organizer - Job\*\*](#)

Posted by:

[Service Employees International Union \(SEIU\)](#)

Location:

Baltimore, Maryland, United States

Description:

Community Organizer To Apply: Email cover letter & resume to: [resumes@seiu.catsone.com](mailto:resumes@seiu.catsone.com):  
<mailto:resumes@seiu.catsone.com> We are seeking organizers to run an aggressive campaign to make positive change in our communities. Positions are available in Baltimore. Organizers w...

Published on:

September 27, 2011, 5:50 PM

Last updated:

September 27, 2011

**[Community Organizers for Environmental Non-Profit](#) - Job**

Posted by:

[Clean Water Action - Philadelphia](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

Clean Water Action is looking for passionate environmentalists to work with our organizations as Full and Part time community Organizers. As part of our team of motivated canvassers, you will build grassroots power in order to hold politicians accountable for their envi...

Published on:

October 3, 2011, 3:44 PM

Last updated:

October 3, 2011

**[Director of Young Audiences of Eastern Pennsylvania](#) - Job**

Posted by:

[Young Audiences New Jersey](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

Young Audiences of Eastern Pennsylvania (YAEP), a non-profit arts education organization located in Philadelphia, PA, seeks a Director to manage all phases of its operation. YAEP offers comprehensive standards-based programs in the arts, including in-school and after-s...

Published on:

October 1, 2011, 12:17 AM

Last updated:

October 1, 2011

**[Branch Administrator - Philadelphia, PA](#) - Job**

Posted by:

[Experience Corps - National Office](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

Overview Experience Corps's mission is to create powerful opportunities for older adults to meet society's greatest challenges. Our vision is to see older adults in service to children as an integral part of the education strategy across America. Through this generation...

Published on:

September 30, 2011, 10:39 PM

Last updated:

September 30, 2011

### **Communications Associate - Job**

Posted by:

[Stoneleigh Foundation](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

Summary: Full time position available, Philadelphia, PA . Stoneleigh Foundation is a 5 year old grant-making operating foundation. The Communications Associate reports directly to the Executive Director and works in collaboration with our external communications consult...

Published on:

September 30, 2011, 8:19 PM

Last updated:

September 30, 2011

### **Telephone Counselor - Job**

Posted by:

[Women Against Abuse](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

Women Against Abuse, Inc (WAA) is currently recruiting for a Telephone Counselor WAA is the leading and largest provider of services to victims of domestic violence in both the City of Philadelphia and the Commonwealth of Pennsylvania. The mission of WAA is to provide ...

Published on:

September 30, 2011, 7:40 PM

Last updated:

September 30, 2011

### **Social Media Coordinator - Job**

Posted by:

[Soroptimist International of the Americas](#)

Location:

Philadelphia, Pennsylvania, United States

Description:

International women's organization seeking social media coordinator for busy communications office. The successful candidate will create and implement a comprehensive social media and online marketing strategy to increase visibility, awareness, engagement and traffic ac...

Published on:

September 30, 2011, 5:58 PM

Last updated:

September 30, 2011